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## Application to Transfer a Documentary Credit (DC)

To: The Hongkong and Shanghai Banking Corporation Limited, Philippine Branch

For Bank Use Only		Transfer Reference No		Advising Bank Code	
This is an application for the trade service(s) specified below. Please complete the required information and provide any instructions related to the trade service(s).					
<b>2. Type of DC transfer</b> <input type="checkbox"/> Partial <b>with</b> substitution of documents / <input type="checkbox"/> Partial <b>without</b> substitution of docs / <input type="checkbox"/> Entirety					
<b>3.1 First Beneficiary Name and Address (the Customer)</b> Name Address1 Address2 Address3 Country / Territory			<b>3.2 First Beneficiary Contact Person</b> Name Address1 Address2 Address3 Country / Territory		
<b>4. DC Number</b> Address1 Address2 Address3 Country / Territory			<b>5. DC Issuing Bank Name and Address</b> Name Address1 Address2 Address3 Country / Territory		
<b>6.1 DC Currency</b> Address1 Address2 Address3 Country / Territory			<b>7. Export Account No.</b> Address1 Address2 Address3 Country / Territory		
<b>6.2 DC Amount</b> Address1 Address2 Address3 Country / Territory			<b>8. Method of Advising Second Beneficiary by:</b> <input type="checkbox"/> SWIFT <input type="checkbox"/> Courier/Airmail		
<b>9.1 Second Beneficiary Name and Address</b> Name Address1 Address2 Address3 Country / Territory			<b>9.2 Second Beneficiary Contact Person</b> Name Address1 Address2 Address3 Country / Territory		
<b>10.1 Second Beneficiary Advising Bank Name and Address</b> Name Address1 Address2 Address3 Country / Territory			<b>10.2 Second Beneficiary Advising Bank SWIFT (if known)</b> Address1 Address2 Address3 Country / Territory		
<b>New Details of Transferred DC</b>					
<b>11.1 New Amount</b> Address1 Address2 Address3 Country / Territory			<b>11.4 New Expiry Date</b> D D M M Y Y Y Y		
<b>11.2 New Latest Shipment Date</b> D D M M Y Y Y Y			<b>11.5 Period for Presentation</b> Address1 days		
<b>11.3 New Quantity and Unit Price of Goods (if any)</b> Address1 Address2 Address3 Country / Territory					

**12 Special Instructions** *(if any)**(If required please use separate blank sheets with authorized signature for advising other instructions)*

<b>Charges</b> - to be paid by First Beneficiary (FB) or Second Beneficiary (SB)		FB	SB
13.1 Account number for charges <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	13.4 DC Transfer Commission	<input type="checkbox"/>	<input type="checkbox"/>
13.2 Currency <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	13.5 Other Charges	<input type="checkbox"/>	<input type="checkbox"/>
13.3 Account Type <input type="checkbox"/> Current <input type="checkbox"/> Savings	13.6 DC Transferring Bank Charges	<input type="checkbox"/>	<input type="checkbox"/>
	13.7 DC Issuing Bank's Charges	<input type="checkbox"/>	<input type="checkbox"/>
	13.8 Transfer DC Advising Commission and Second Beneficiary's bank charges	<input type="checkbox"/>	<input type="checkbox"/>
	13.9 Transit Interest Charges <i>(if any)</i>	<input type="checkbox"/>	<input type="checkbox"/>

**14. Request:****For a Transfer in its Entirety**

The Customer as the First Beneficiary of the DC irrevocably requests HSBC to effect a transfer of the DC on exactly the same terms and conditions to Second Beneficiary. The Customer hereby irrevocably renounces all rights in respect of the DC. The Customer agrees that all amendments whether now existing or hereafter made are to be advised direct to the Second Beneficiary without reference to the Customer.

**For a Partial Transfer – Without Substitution of Documents**

The Customer as the First Beneficiary of the DC irrevocably requests HSBC to effect a partial transfer of the DC to the Second Beneficiary in accordance with the terms of this application and without the substitution of any documents. The Customer retains the right to refuse to allow HSBC to advise amendments of the DC to the Second Beneficiary. However, future amendments to the original DC may be notified to the Second Beneficiary without the prior consent of the Customer except for any increase of the Documentary Credit amount or quantity of goods or any extension of shipment or expiry dates.

**For a Transfer - With Substitution of Documents**

The Customer as the First Beneficiary of the DC irrevocably requests HSBC to effect a partial transfer of the DC to the Second Beneficiary in accordance with the terms of this application and with the substitution of documents for the Customer's account. The Customer retains the right to refuse to allow HSBC to advise amendments of the DC to the Second Beneficiary. On or before the date on which the Second Beneficiary's draft and documents are presented to HSBC, the Customer shall deliver to HSBC the Customer's draft(s), invoice(s) and any other required documents ("Documents") in compliance with the DC in order that the Documents may be substituted for the Second Beneficiary's drafts and invoices. If the Customer fails, upon HSBC's request, to deliver the Documents or the Documents are discrepant, HSBC is authorised to forward the Second Beneficiary's invoice(s), draft(s) and other documents to the DC Issuing Bank or confirming bank, if any, without any responsibility or liability on HSBC's part (including, without limitation, any responsibility on HSBC's part to pay the Customer for the difference between the amount of the Second Beneficiary's invoice(s) and the amount authorised to be paid under the DC).

We refer to HSBC's Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by the Customer at/from [www.gbm.hsbc.com/en-gb/standard-trade-terms](http://www.gbm.hsbc.com/en-gb/standard-trade-terms) or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms). This application incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application, and together they form an important agreement. By signing this application the Customer:

- irrevocably requests HSBC to provide the above trade service(s) in accordance with the instructions in this form; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms applies to the above requested trade service(s).

Signed for and on behalf of the Customer:

**Authorised Signatories and Company Chop** *(if applicable)*