

1. Date:

D	D	M	M	Y	Y	Y	Y
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## Application for a Bank Guarantee or Amendment/Cancellation of a Bank Guarantee

To: The Hongkong and Shanghai Banking Corporation Limited, Philippine Branch

This is an application for the trade service(s) specified below. Please select the trade service(s) you require, complete the required information and provide any instructions related to the trade service(s).

- ☐ Application for issue of a Bank Guarantee    ☐ On behalf of another party  
☐ Amendment of a Bank Guarantee (*provide new details only*)  
☐ Cancellation of a Bank Guarantee    Guarantee No.

### 2.1 Name and Address of Instructing Party (*the Customer*)

  
  
  

### 2.3 Customer Tel Number

### 2.5 Relationship of the Applicant to the Instructing Party (if different from the customer)

- ☐ Wholly-owned Subsidiary    ☐ Joint Venture    ☐ Others

### 2.2 Contact for Customer

### 2.4 Name and Address of the Applicant (to be specified in the Guarantee if other than the Customer)

 Name

 Address1

 Address2

 Address3

 Country / region

### 2.6 Guarantee Account Number (i.e. account with suffix 055)

### 3.1 Beneficiary Name

### 3.2 Beneficiary Address

 Address1

 Address2

 Address3

 Country / region

### 4.1 Bank Guarantee Currency

### 4.2 Bank Guarantee Amount

### 5.1 Issuance Manner

- ☐ Direct Issuance  
     ☐ via Letter  
     ☐ via SWIFT advising (Advising Bank SWIFT Address Below)

- ☐ Re-issue – Bank SWIFT Address

### 5.2 Advising / Reissuing Bank Name and Address

  
  
  

### 5.3 Advising Charges

Advising charges to be paid by ☐ Applicant ☐ Beneficiary

### 6. Form of Guarantee

- ☐ HSBC Standard    ☐ Attached wording (to be confirmed)  
☐ Replicate format from previous guarantee No.

- ☐ Correspondent Bank Wording  
☐ Wording already provided

### 7.1 Effective Date (*if other than Issuance Date*)

D	D	M	M	Y	Y	Y	Y
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### 7.3 Latest date of Claim (*if other than Expiry Date*)

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### 7.4 Expected Expiry Date

D	D	M	M	Y	Y	Y	Y
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### 7.2 Expiry Date

D	D	M	M	Y	Y	Y	Y
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(*if re-issue HSBC's counter guarantee shall expire after the Expiry Date*)

- ☐ Open Ended  
☐ Auto Renewal / Evergreen  
☐ Other refer to Specific Requests (12)

### 7.5 Auto Extend Period

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### 8.1 Guarantee type, purpose and contract information

- ☐ Bid / Tender Obligations    ☐ Warranty    ☐ Customs    ☐ Performance Obligations  
☐ Utility Services – in lieu of Cash Deposit    ☐ Advance Payment    ☐ Secure Payment Obligation  
☐ Rental Guarantee – in lieu of Cash Deposit    ☐ General Banking Facilities    ☐ Financial  
☐ Legal Guarantee (Financial)    ☐ Government Agency (Financial)    ☐ Consumer (Financial)    ☐ Trade related payment obligation

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**8.2 Purpose of Guarantee and/or Description of Goods/Services**

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**8.3 Underlying Transaction Document Reference** *(if applicable)*

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**8.4 Contract Date** *(if applicable)*

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**9. Method of Delivery**

<input type="checkbox"/>	By Courier to		
	Attention party		Contact details <span style="border: 1px solid black; width: 30%;"></span>
<input type="checkbox"/>	SWIFT		
<input type="checkbox"/>	To be collected by		Contact details <span style="border: 1px solid black; width: 30%;"></span>

**10. Applicable Rules and/or Law**

<input type="checkbox"/>	Subject to URDG 758
<input type="checkbox"/>	Subject to Local Law
<input type="checkbox"/>	Other <i>(specify)</i> <span style="border: 1px solid black; width: 80%;"></span>

**11. Charges**

<input type="checkbox"/>	Debit Account No. for all charges	<input type="checkbox"/>	Other

**12. Specific Requests**

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**13. Sustainable Information**

13.1 Does this transaction relate to a sustainable facility	
13.2 Please indicate the sustainable facility type to be used	

**14. Cash Collateral**

<input type="checkbox"/>	Account No. to debit for Cash Collateral	
	Cash Collateral Debit Currency	

We refer to HSBC's Standard Trade Terms (as amended from time to time) which can be accessed, read and printed by the Customer at/ from [www.gbm.hsbc.com/en-gb/standard-trade-terms](http://www.gbm.hsbc.com/en-gb/standard-trade-terms) or alternatively the Customer can request a copy from its Relationship Manager (the Standard Trade Terms).

This application or amendment or cancellation incorporates and is subject to the Standard Trade Terms as though they were set out in full in this application or amendment or cancellation and together they form an important agreement.

By signing this application, amendment or cancellation the Customer:

- irrevocably requests HSBC to provide the above trade service(s) in accordance with the instructions in this form; and
- confirms that it has read and understood the Standard Trade Terms and agrees that this application incorporates the Standard Trade Terms and that the Standard Trade Terms applies to the above requested trade service(s).

Signed for and on behalf of the Customer:

**Name and Authorised Signatories with Company Chop** *(if applicable)*